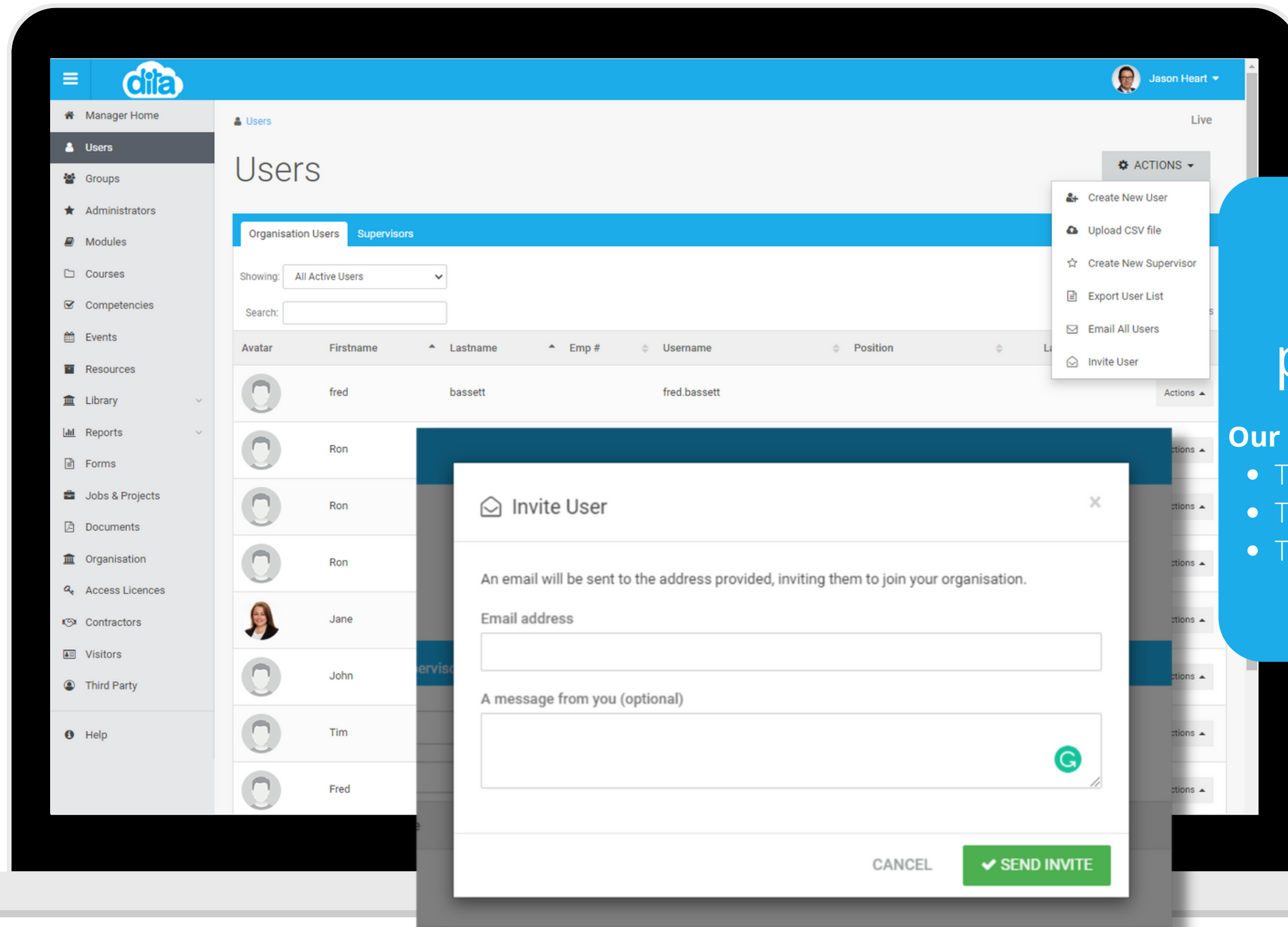


System Invite - Self Enrol Process

Amazing News - Our System Invite Feature is now live! Using just an email address, the system will automate the process of enrolment - saving you time and effort.

Invite Feature



Automating the process with email

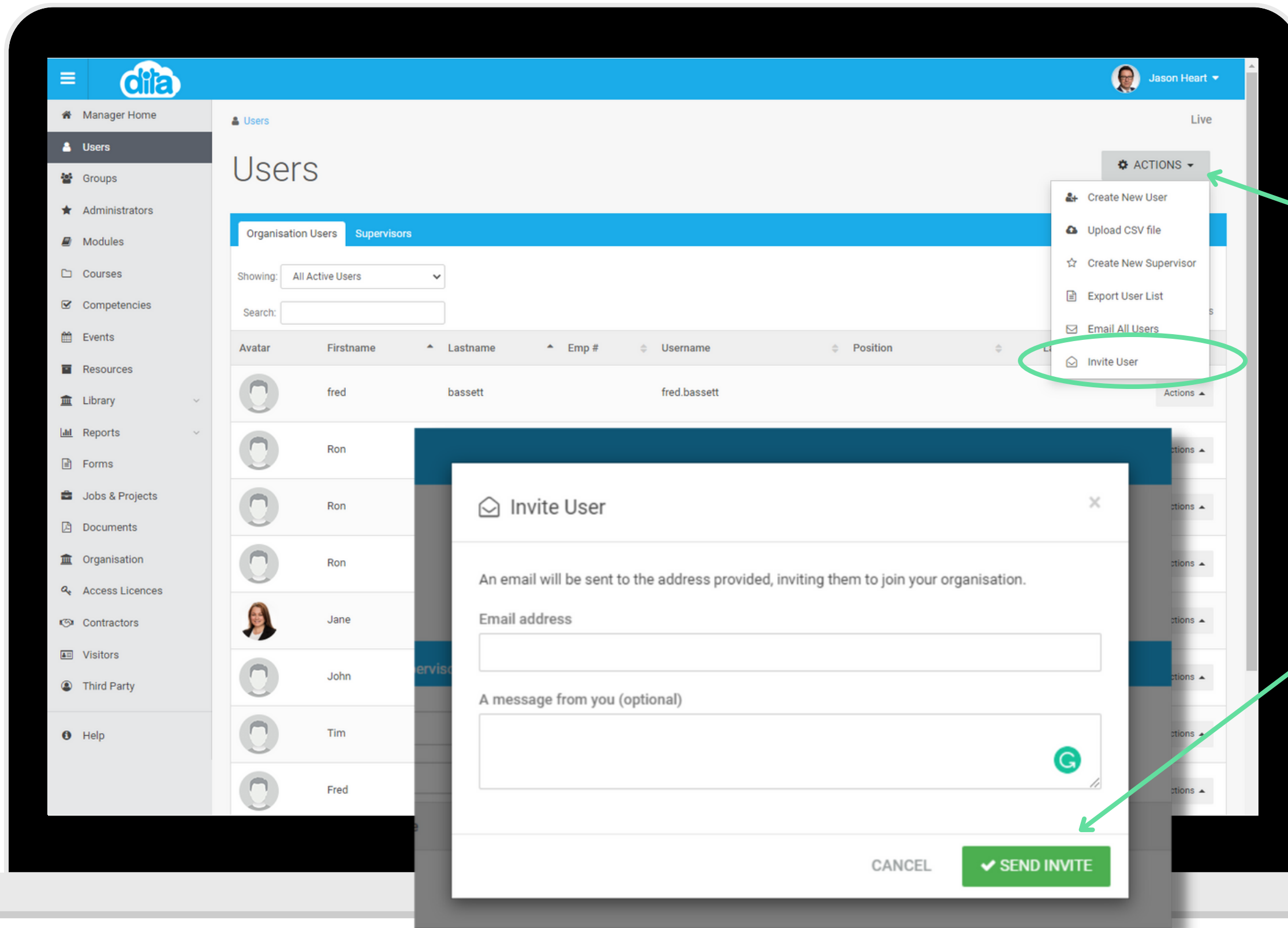
Our system will determine if:

- The user already exists
- The email exists with a different username
- The user will new to the organisation

How does the Invite Feature Work?

In just three simple steps, Administrators can now invite a user to the system via email, rather than having to create the profile first themselves.

Invite Feature



On the Users Tab

1. Click the upper level ACTIONS button and select "Invite User"
2. A Pop-Up will appear where you can add the email address and custom message for your invite.
3. Click "Send Invite" and you're done!